

# HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

## **ANIMAL SHELTER BOARD**

*Jack McCall, Chair*  
*Mark Presley, Vice Chair*  
*Ginny Gregory, Secretary*

*Debbie Jenkins Earps*  
*Linda Sue Bruce*

*Cliff Sallee, Public Works Director*  
*Rebecca Troutt, Shelter Director*

MAY 2, 2024 | 2:00PM | MAYOR'S OFFICE

### **AGENDA**

1. Call to order
2. Discussion Items
  - A. Report from Shelter Director
  - B. FY25 Budget Proposal
  - C. Nonprofit / 501(c)3 status
3. Public Comment
4. Adjourn

**Summary of  
Donations / Adoptions  
2023-2024**

<b>Account</b>	<b>Totals</b>
<b>44150</b>	
<b>Adoption</b>	<b>7,330.00</b>
<b>44570</b>	
<b>Donation</b>	<b>2,295.30</b>
<b>Microchip</b>	<b>1,225.00</b>
<b>Reclaim</b>	<b>170.00</b>
<b>Rental</b>	<b>50.00</b>
<b>SPNEU</b>	<b>900.00</b>
<b>Surrender</b>	<b>349.00</b>
<b>48990</b>	
<b>Grant</b>	<b>500.00</b>
<b>Grand Total</b>	<b>12,819.30</b>

Hartsville-Trousdale Co Government  
 Statement of Expenditures Summary by Obj by Fund  
 April 2024

Fund : 101 General

Account Number	Account Description	Budget Amount	Budget Amendments	Amended Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Of Budget Exp
<b>50000</b>	<b>General Government</b>								
<b>55000</b>	<b>Public Health And Welfare</b>								
<b>55120</b>	<b>Animal Shelter</b>								
164	Attendants	(31,862.00)	0.00	(31,862.00)	2,451.20	24,527.32	0.00	(7,334.68)	76.98%
169	Part-Time Personnel	(24,043.00)	0.00	(24,043.00)	1,484.37	11,260.28	0.00	(12,782.72)	46.83%
187	Overtime Pay	(500.00)	0.00	(500.00)	22.98	423.22	0.00	(76.78)	84.64%
201	Social Security	(3,497.00)	0.00	(3,497.00)	245.43	2,245.07	0.00	(1,251.93)	64.20%
204	State Retirement	(1,942.00)	0.00	(1,942.00)	146.97	1,482.08	0.00	(459.92)	76.32%
212	Employer Medicare	(818.00)	0.00	(818.00)	57.39	525.05	0.00	(292.95)	64.19%
307	Communication	(550.00)	0.00	(550.00)	0.00	386.14	0.00	(163.86)	70.21%
320	Dues And Memberships	(50.00)	0.00	(50.00)	190.00	190.00	0.00	140.00	380.00%
322	Evaluation And Testing	(108.00)	0.00	(108.00)	0.00	162.00	0.00	54.00	150.00%
335	Maintenance And Repair Services-Buildir	(2,000.00)	0.00	(2,000.00)	0.00	564.08	0.00	(1,435.92)	28.20%
338	Maintenance And Repair Services-Vehick	(1,000.00)	0.00	(1,000.00)	0.00	97.38	0.00	(902.62)	9.74%
347	Pest Control	(350.00)	0.00	(350.00)	25.00	50.00	0.00	(300.00)	14.29%
349	Printing, Stationery And Forms	(750.00)	0.00	(750.00)	0.00	0.00	0.00	(750.00)	0.00%
357	Veterinary Services	(9,400.00)	0.00	(9,400.00)	451.00	5,061.86	2,624.50	(1,713.64)	81.77%
401	Animal Food And Supplies	(5,000.00)	0.00	(5,000.00)	1,638.00	5,893.76	1,001.02	1,894.78	137.90%
410	Custodial Supplies	(1,000.00)	0.00	(1,000.00)	0.00	596.64	47.82	(355.54)	64.45%
413	Drugs And Medical Supplies	0.00	0.00	0.00	0.00	1,453.60	0.00	1,453.60	100.00%
415	Electricity	(4,000.00)	0.00	(4,000.00)	233.73	2,405.97	0.00	(1,594.03)	60.15%
425	Gasoline	(250.00)	0.00	(250.00)	0.00	57.33	0.00	(192.67)	22.93%
435	Office Supplies	(1,000.00)	0.00	(1,000.00)	103.79	903.64	58.93	(37.43)	96.26%
454	Water And Sewer	(1,400.00)	0.00	(1,400.00)	78.73	850.47	0.00	(549.53)	60.75%
499	Other Supplies And Materials	(2,000.00)	0.00	(2,000.00)	16.82	3,331.12	0.00	1,331.12	166.56%
524	In Service/Staff Development	(1,500.00)	0.00	(1,500.00)	0.00	0.00	570.00	(930.00)	38.00%
599	Other Charges	0.00	0.00	0.00	0.00	114.00	0.00	114.00	100.00%
707	Building Improvements	(12,000.00)	0.00	(12,000.00)	5,250.00	5,250.00	720.00	(6,030.00)	49.75%
711	Furniture And Fixtures	0.00	0.00	0.00	0.00	324.48	0.00	324.48	100.00%
719	Office Equipment	0.00	0.00	0.00	0.00	1,454.94	0.00	1,454.94	100.00%
<b>Total 55120</b>	<b>Animal Shelter</b>	<b>(105,020.00)</b>	<b>0.00</b>	<b>(105,020.00)</b>	<b>12,395.41</b>	<b>69,610.43</b>	<b>5,022.27</b>	<b>(30,387.30)</b>	<b>71.07%</b>
<b>Total 55000</b>	<b>Public Health And Welfare</b>	<b>(105,020.00)</b>	<b>0.00</b>	<b>(105,020.00)</b>	<b>12,395.41</b>	<b>69,610.43</b>	<b>5,022.27</b>	<b>(30,387.30)</b>	<b>71.07%</b>
<b>Total 50000</b>	<b>General Government</b>	<b>(105,020.00)</b>	<b>0.00</b>	<b>(105,020.00)</b>	<b>12,395.41</b>	<b>69,610.43</b>	<b>5,022.27</b>	<b>(30,387.30)</b>	<b>71.07%</b>
<b>Total For Fund:</b>	<b>101</b>	<b>(105,020.00)</b>	<b>0.00</b>	<b>(105,020.00)</b>	<b>12,395.41</b>	<b>69,610.43</b>	<b>5,022.27</b>	<b>(30,387.30)</b>	<b>71.07%</b>

Hartsville/Trousdale County, Tennessee

Statement of Proposed Operations

101 - General Fund

For Fiscal Year Ending June 30, 2025

		0.9364	0.9491	0.9364	<b>Statement D</b>	
		1¢ = 32,358	1¢ = 34,285	1¢ = 32,358	0.9640	
			<b>AMENDED</b>	<b>(January 2024)</b>	1¢ = 35,368	
		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>PROPOSED</b>	
<b>ACCOUNT NUMBER</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Notes</b>
<b>55120</b>	<b>ANIMAL SHELTER</b>					
101 - 55120-164	Attendant	29,236	31,862	31,862	31,862	<i>Rebecca Troutt G555</i>
101 - 55120-169	Part Time Attendant	11,441	24,043	24,043	20,000	
101 - 55120-187	Overtime Pay	270	500	497	500	
101 - 55120-201	Social Security	2,539	3,497	3,497	3,246	6.20%
101 - 55120-204	State Retirement	1,736	1,942	1,942	1,990	6.15%
101 - 55120-212	Employer Medicare	594	818	818	759	1.45%
101 - 55120-307	Communications	488	550	516	550	<i>Shelter Cell phone</i>
101 - 55120-308	Consultants	-	-	-	7,000	<i>Animal Development and placement coordinator</i>
101 - 55120-320	Dues and Memberships	50	50	50	50	
101 - 55120-322	Evaluation and Testing	-	108	162	100	
101 - 55120-335	Maintenance And Repair Services-Buildings	5,181	2,000	1,250	1,500	
101 - 55120-338	Maintenance And Repair Services-Vehicles	407	1,000	350	1,000	
101 - 55120-347	Pest Control	125	350	300	300	
101 - 55120-349	Printing, Stationary, and Forms	-	750	-	2,000	
101 - 55120-355	Travel	-	-	-	200	
101 - 55120-357	Veterinary Services	2,685	8,000	7,600	8,000	
101 - 55120-357-SPNEU	Veterinary Services - SPAY/NEUTER GRANT	1,400	1,400	1,400	1,500	<i>Animal Friendly Grant</i>
101 - 55120-401	Animal Food And Supplies	1,219	5,000	2,500	3,000	<i>food, treats, vet supplies</i>
101 - 55120-410	Custodial Supplies	612	1,000	550	1,000	
101 - 55120-413	Drugs and Medical Supplies	2,168	-	1,250	3,500	<i>medication, preventative treatments</i>
101 - 55120-415	Electricity	4,423	4,000	2,780	3,000	
101 - 55120-425	Gasoline	107	250	150	185	
101 - 55120-435	Office Supplies	650	1,000	750	1,000	
101 - 55120-454	Water And Sewer	929	1,400	1,214	1,400	
101 - 55120-471	Software	130	-	-	-	
101 - 55120-499	Other Supplies And Materials	4,072	2,000	1,850	2,000	
101 - 55120-524	In Service/Staff Development	250	1,500	-	2,500	
101 - 55120-599	Other Charges	75	-	115	-	
101 - 55120-707	Building Improvements	13,160	12,000	-	7,500	<i>drywall &amp; door to close off office</i>
101 - 55120-711	Furniture and Fixtures	121	-	350	-	
101 - 55120-719	Office Equipment	-	-	1,455	-	
101 - 55120-724	Site Development	478	-	-	-	
101 - 55120-790	Other Equipment	-	-	-	10,000	<i>Using \$10,000 from reserves - 4 kennels</i>
<b>Total Animal Shelter</b>		<b>84,546</b>	<b>105,020</b>	<b>87,250</b>	<b>115,643</b>	